



Agri**Stability** 2014 Interim Guide

Delivered by Saskatchewan
Crop Insurance Corporation (SCIC)

This guide explains how the AgriStability interim benefit works and provides instructions on how to complete the application form. For program guidelines or participation requirements for AgriStability, please refer to the Saskatchewan Crop Insurance Corporation's (SCIC) AgriStability Program Handbook.

For more information on AgriStability, contact:

Saskatchewan Crop Insurance Corporation (SCIC)

Toll-free telephone: 1-866-270-8450

Toll-free fax: 1-888-728-0440

Website: www.saskcropinsurance.com

Mailing address:

484 Prince William Drive

PO Box 3000

Melville SK S0A 2P0

About the Interim Application

The AgriStability program is designed to provide financial support when producers incur large financial losses. It gives producers the opportunity to keep their farming income stable, while protecting their farm operations from a large margin decline. As a program participant, you cannot receive your full 2014 AgriStability benefit until your 2014 program year is complete. However, by using the Interim Application you can receive a portion of this benefit early if your estimated income (program year margin) declines by more than 30 per cent, relative to your reference margin. This benefit is generally based on 50 per cent of your estimated final benefit.

Important Notes

- If you are not currently an AgriStability participant, you must contact SCIC at 1-866-270-8450 to request a new participant package prior to submitting an interim application. New participant packages must be requested by April 30, 2014.
- The **2014 Interim Application** is an optional application. You do not have to apply for a 2014 interim benefit to participate in the 2014 program year. However, if you receive a 2014 interim benefit you are required to meet all 2014 AgriStability participation requirements.
- **An interim benefit is calculated from an estimate of your final benefit. An interim benefit can result in an overpayment once the final benefit is calculated. An overpayment must be repaid by the participant.**

Eligibility

To be eligible to receive assistance through the 2014 Interim Application, you must:

- 1) have completed a minimum of six consecutive months of farming activity;*
- 2) have completed a production cycle;*
- 3) complete the majority of your farming in Saskatchewan and report farming income as an individual, a corporation, co-operative, trust, communal organization, or other entity to the Canada Revenue Agency (CRA); or be a Status Indian farming on a Reserve;
- 4) be enrolled in the AgriStability program prior to the 2014 enrolment deadline; and
- 5) your estimated program year margin has declined more than 30 per cent, relative to your estimated reference margin.

* The criteria of a minimum of six months farming activity or completing a production cycle may be waived if it could not be met due to a disaster situation beyond your control (i.e. livestock disease, flooding, etc.).

How Do I Apply?

Complete and submit your AgriStability 2014 Interim Application and all required supporting documents to SCIC no later than 90 days after your fiscal year-end.

- If you are involved in **multiple farming operations**, you must complete an application for each operation and assign a number to each (all applications should be submitted together).
- **Partners** should apply to the program as individuals. If you farm as a partnership, each partner who wishes to apply must submit separate forms reporting 100 per cent of the partnership's income and expenses. SCIC will calculate the government contributions to each partner based on their respective share of the partnership.
- Submit Interim Applications to:

**Saskatchewan Crop Insurance Corporation (SCIC)
484 Prince William Drive
PO Box 3000
Melville, SK S0A 2P0**

Or

Fax toll-free: 1-888-728-0440

Completing the Application

On the top right hand corner of the application, enter your SCIC identification number (ID) and AgriStability Personal Identification Number (PIN). If you are a new participant, who has not completed and submitted the new participant package for 2014, contact SCIC for your new participant package. Please note, new participant packages must be requested by April 30, 2014.

Section 1 – Participant Information

- Complete all participant information.
- The legal land description of your main farmstead is the province where all or the majority of your gross farming income was earned in the reference years.
- Enter the fiscal year end date for your 2014 fiscal period.

Section 2: Change Contact Person

- Complete this area if you are authorizing someone else (such as your spouse, common-law partner or accountant) to receive information from, disclose information to, and/or make changes to your application. SCIC will communicate with your contact person as the first point of contact. Written correspondence will be sent to both you and your contact person. Enter complete contact person information, including first and last name of your contact person, business name (if applicable) and daytime phone and fax numbers. To ensure SCIC has the most current contact person information, any contact person information you previously provided will be replaced with new information included on this form. If you leave this area blank, we will contact you directly if we require additional information.
- Indicate if you would like a copy of your Calculation of Benefits (COB) mailed to your contact person.

Section 3: Participant Declaration

- The participant should sign and date the application. Individual participants or authorized signatories for corporations, co-operatives and other entities should sign the application to confirm that the information on the application is accurate.

From this section forward, provide information only about your main farming operation. If you have more than one operation, complete separate program forms for each additional operation. Identify each operation with successive operation numbers in the box at the top left-hand corner of each page.

Note: If you previously participated in AgriStability, be sure to number each operation in the same order that was used when you submitted this information in prior years.

Section 4: Program Year Farming Activity

- If you have completed at least six months of continuous farming activity and completed a production cycle for the 2014 program year, check the “yes” box. If the answer is no, check “no”.
- If you were a landlord involved in a crop/production share agreement for the 2014 program year, check the “yes” box. If you were not, check “no”.
- Please give a brief explanation of why you are expecting a decline in your income and; therefore, applying for an interim benefit (e.g. market prices, drought in your area, etc.).

- iv. If you were farming with anyone else in the program year, explain the nature of your relationship and provide the names of the individuals you are farming with.
- v. If you have significantly altered the size or type of your farming operation during the 2014 program year, please provide an explanation in the space provided.
- vi. Report any amounts you received or expect to receive, related to the 2014 program year. To avoid duplication of government support, the following will be included as income in the calculation of any interim benefit:
 - Crop and/or hail insurance payments;
 - Other allowable program payments.

Please refer to the Commodity Code Guide for additional program payments. This guide can be found online at www.saskcropinsurance.com/agristability.

- vii. List any allowable expenses that increased or decreased this year and the full amount (or estimate) of expenses (e.g. in reference years your average chemical cost was approximately \$5,000 per year; however, due to infestation of insects, your chemical cost for the program year is \$25,000). Do not include expenses for inputs that will be used for or carried forward to your 2015 program year.
- viii. 2014 Crop Production
 - A. Using the codes found in the “Commodity Code Guide”, provide the code that best describes the commodities produced. The Commodity Code Guide can be found at www.saskcropinsurance.com/agristability.
 - B. In the Crop Description column, report the type of crop you produced. Please provide a detailed description for your crops (e.g. “Lentils, Large Green, No. 2”, rather than “Lentils”, or specify “Hay, Alfalfa”, rather than “Hay”).
 - C. In the Number of Acres column, report the number of acres that were seeded in the program year. If you could not seed any part of your acres due to disaster circumstances, attach a written explanation of why you could not seed these acres, the number of acres affected and your seeding intention. Place the total number of these acres in the Unseedable Acres section. Also indicate the number of acres you had as summerfallow, pasture and wasteland.
 - D. In the Estimated Total Production in Tonnes column, estimate your total program year production for your crop(s). If you produce crops that are not based on tonnes, attach a written explanation of what measurement you are using for your particular commodity. If you could not harvest any acres, enter zero in this column and attach an explanation of why you could not harvest and the number of acres affected.
 - E. Enter the Amount of 2014 Production that you will be using on the farm (e.g. wheat you are keeping as seed for next year’s production or barley that will be used to feed your livestock).
 - F. Calculate the amount of Production Intended for Sale (D-E=F).

ix. 2014 Livestock Production

- For Cow/Calf Producers - Enter the total number of cows that have calved or are expected to calf in the 2014 program year. In Number of Calves Born column, enter the number of calves born or are expected to be born in the 2014 program year, excluding deaths. Do not include calves held over from the previous year.
- For Fed Cattle - In order to be considered a fed animal, you must have made an appreciable contribution to the growth and maturity of the animal in the program year (excluding all breeding animals, culls and weaned animals born in the program year). For cattle, an appreciable contribution is defined as 90 kg (200 lbs) weight gain or a minimum of 60 days on feed. For Fed Cattle, this includes both animals born on the farm and purchased animals. Do not include calves entered in the Cow/Calf Production section.
- For Custom Fed Cattle report only the Number of Animal Feed Days.
Example: Fifty animals fed for 100 days = $50 \times 100 = 5000$ feed days. Animal feed days begin post weaning and end with either the sale (or expected estimated time of sale), or the end of your fiscal period, whichever is earlier.
- For Feeder Hogs - You must have made appreciable contribution to the growth and maturity of the animal in the fiscal period. If you own nursery or feeder hogs, use codes 124 (fed over 51 lbs) and 125 (fed up to 50 lbs). Report Animal Feed Days within the current fiscal period, begin the start of the fiscal period (if carried over from previous year) or the day animal is acquired (if purchased), and end with the sale, estimated time of sale or the end of your fiscal period, whichever is earlier. The calculation for Animal Feed Days is (Number of expected animals) x (Number of expected days each animal will be fed).

Example: Fifty animals fed for 3 months (90 days) = $50 \times 90 = 4500$ feed days. Under Number of Animals Fed report the number of animals you fed to appreciable weight gain. For example if you sold 600 animals under 50 lbs and 400 animals over 51 lbs you would put 600 under line code 125 and 400 under line code 124. For Custom Fed Hogs only enter the Number of Feed Days.

- For Hog Production, line code 145 Hogs, Farrowing (weanlings or isoweans), provide the number of sows that birthed (or are expected to birth) in the program year, the number of animals born (or expected to be born) and the average wean weight of the piglets in pounds. For line code 123 Hogs, Farrow to Finish, report the number of sows that birthed or are expected to birth in the program year and the number of animals born or are expected to be born. If you cannot determine the number of sows that birthed in the program year, estimate by dividing the births or expected births by your average birth rate per sow per year.

Example: $5000 \text{ births} / 20 = 250 \text{ sows}$.

- Other estimated livestock production should be listed in detail. Please refer to the Productive Capacity List in the Commodity Code Guide for a list of codes and descriptions.

Example: List "Hives Producing" and possibly "Beeswax" rather than just "Bees".

Note: If you are a purebred producer you must indicate this in your description so the correct value is used for your interim calculation.

For applicable livestock and crop codes, please refer to the Commodity Code Guide.

Participants can download the 2014 Interim Application and Guide and Commodity Code Guide from www.saskcropinsurance.com/agristability or request copies by calling the AgriStability Call Centre toll-free at 1-866-270-8450.